

Yavapai County Development Services

Prescott Office

1120 Commerce Dr., Prescott, AZ 86305
(928) 771-3214 Fax: (928) 771-3432



Cottonwood Office

10 S. 6th Street, Cottonwood, AZ 86326
(928) 639-8151 Fax: (928) 639-8153

Addressing – Building Safety – Customer Service & Permitting – Environmental – Land Use – Planning

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Press Release

****For Immediate Release****

“Yavapai County Development Services Department Busier than Ever”

If you have noticed a lot of new homes going up in your neighborhood, you’re not alone. Development across Yavapai County is experiencing unprecedented growth. According to Yavapai County Development Services Assistant Director, Jeremy Dye, “We are issuing new permits at levels our department has never seen before.”

This growth means the department must work even harder to keep up with the increased demand. “The staff reviews hundreds of plans each month for code compliance, and it takes time to go through each set of plans carefully”, Mr. Dye goes on to state. “The increased workload we have seen in the last year has unfortunately added to the time it takes to get a permit processed.”

Currently, new permits can take up to seven weeks for the department to provide a full review. Once the permit application is uploaded the necessary review process comprises many steps that span from conducting an administrative intake inspection for completeness, all the way through the full plan review, which often involves several divisions of the Yavapai County Development Services Department.

To ensure the quickest turnaround time there are a few steps a homeowner can take to ensure the permit is processed expeditiously. Mr. Dye goes on to say, “We see a lot of applications that don’t have all of the required information or documentation. We can’t fully review those plans if we don’t have the full picture. Homeowners who want to apply for a permit should take time to go through our online portal information, which contains checklists of required documentation for the type of permit they need.”

Yavapai County offices are currently closed due to the COVID-19 pandemic, so homeowners who want to apply for a permit are encouraged to visit the Development Services online website portal at www.citizenserve.com/yavapaicounty. The portal provides information on permit submittal requirements, frequently asked questions, and what types of projects may not require a permit. Permits are also applied for and plans uploaded through the portal. Many of the answers to questions you may have can be found on our website YavapaiAZ.GOV/devserv, or by calling (928) 771-3214 in the Prescott area or (928) 771-3214 in the Verde Valley.

For questions or additional information, please contact Jeremy Dye, Assistant Director of Development Services, at (928) 639-8151, or by email at Jeremy.Dye@YavapaiAZ.Gov.

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